

# HR AUTOMATION

CONCENTRATE ON YOUR PEOPLE, NOT YOUR PROCESSES

## SPEND TIME ON YOUR PEOPLE, NOT YOUR PROCESSES

We've automated processes to a wide range of clients and have built a catalogue of processes that are prime for you to automate. While our catalogue is extensive, it is not exhaustive, so if you don't see the process you are looking for – either click below to review your process or get in touch with us, and we'll take a look for you.

### HR PROCESSES

- Starters and leavers
- Absence management
- Expense management
- Benefits administration
- Salary administration
- Compliance checks
- Qualification checking
- Recruitment administration
- Helpdesk application
- Training & education administration
- System access setup
- Candidate reviews
- Creation of job openings
- Manager updates
- Lease car administration
- Employee management
- IT equipment administration
- Background checks

PROCESS REVIEW